

Department of Sociology

Final Term Clearance Checklist: to be completed during the first and last week of classes in the semester in which you are graduating.

_____ I have applied for graduation before the end of the second week of classes in the term in which I plan to graduate. (Contact the Graduation section of the Registrar's Office (850) 644-5850, A3900 University Center.)

_____ I have met with the Sociology Graduate Program Coordinator for a final graduation check

_____ I have turned in copies of all written work to the Sociology Graduate Program Coordinator done while in the Department: MA paper, Doctoral review paper, Prospectus, Dissertation, any scholarly manuscripts or publications

_____ I have turned in evidence of having ordered 2 official copies of my Dissertation to the Sociology Graduate Program Coordinator:

1. CD, ordered in the FSU Office of Graduate Studies
2. Hard bound copy from
UMI Dissertation Publishing
ProQuest Information and Learning
789 East Eisenhower Parkway
Ann Arbor, MI 48106
1.800.521.0600 x.7020
dispub@il.proquest.com
(for more information, call Graduate Studies at 644-3501)

_____ I have turned in a copy of my dissertation defense form, dissertation signature page, and Office of the Registrar final clearance form to the Sociology Graduate Program Coordinator.

_____ I have given my contact information to the Sociology Graduate Program Coordinator, including future employer, forwarding address, email address, and telephone number.

_____ I have paid all University debts. (Exit interviews for financial aid are required.)